

# AGENDA FOR September 17, 2003

A meeting of the Nevada County Transportation Commission will be held on Wednesday, September 17, 2003 at **9:30 a.m.**, in the **Town of Truckee Council Chambers**, 10183 Truckee Airport Road, Truckee, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

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The Commission welcomes you to its meetings which are scheduled every third Wednesday of the month. Your opinions and suggestions are encouraged. All meetings are recorded. This location is wheelchair accessible.

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REGULAR MEETING: **9:30 a.m.** (Note: The Operational Policy Committee meeting will start at 10:30 a.m., or as soon as possible thereafter, following the conclusion of the NCTC meeting).

STANDING ORDERS: Call the Meeting to Order.

## PLEDGE OF ALLEGIANCE

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ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name and address for the record. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For items **not** on the agenda, please refer to Public Comment listed after Action Items. (Time limitations are explained in an attachment to this agenda).

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INFORMATIONAL ITEMS: For discussion and possible action.

### 1. Financial Reports:

#### A. Period 13, July, August

- Local Transportation Funds.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.
- Regional Transportation Mitigation Fee Program Fund.

### 2. Correspondence:

- \* A. Caltrans District 3 response letter to the Hampton Inn/Martis Station Land Use Permit Application - This is a development permit for a 108-unit hotel; use permit for 5,300 s.f. general store/counter restaurant with automobile fuel dispensers and automatic carwash; sign permit for monument sign within SR 267 right-of-way; and lot line adjustment to adjust common property lines of three lots. This project is located in the Martis Valley area, on the northeast side of Highway 267 between Brockway and the Truckee Airport Road. The Town of Truckee staff is reviewing the application. An Initial Study/Negative Declaration has been prepared for the project and is available for public review. The application is scheduled for consideration by the Truckee Planning Commission on October 8<sup>th</sup>. 4/24/03, File 1200.7.
- \* B. Caltrans District 3 response letter to Gray's Crossing Planned Community Permit Application - This is a Specific Plan for a mixed use project with residential, commercial, resort, and recreational components in the Prosser area, along Highway 89 north between Interstate 80 and Prosser Lakeview subdivision. The Truckee Planning Commission Public Hearing on the plan is scheduled for September 30<sup>th</sup>. 8/5/03, File 1200.9.
- \* C. Caltrans District 3 response letter to the Joerger Ranch Planned Community Specific Plan Permit Application - Duane Hall is the project planner. This is a Specific Plan for a mixed use project with residential, commercial, service commercial, and industrial components and is located in the Martis Valley area, adjacent to the intersection of Brockway Road and State Highway 267. The Town of Truckee staff is reviewing the permit application. An Environmental Impact Report is being prepared for the project. 8/7/03, File 1200.7.
- \* D. Caltrans District 3 response letter to the Winter Creek Subdivision Permit Application - Project description - tentative map, development permit, minor use permit, and planned development proposing 168 residential units consisting of 148 single family parcels and 20 multi-family residential units. The project location is in the Martis Valley area, on the south side of Brockway Road approximately 400 feet east of Palisades Drive. The Town of Truckee staff is reviewing the application. 9/2/03, File 1200.7.
- \* E. Caltrans District 3 response letter regarding the Deer Creek Park 2 Subdivision Draft Environmental Impact Report - A proposed 193-lot tentative map on 580 acres east of Nevada City. 9/2/03, File 1111.33.
- \* F. PRISM Engineering - Grant Johnson's review of the Deer Creek Park 2 Draft EIR. 9/9/03, File 1111.33.
- \* G. California's State Controller - Revised estimate of the amount of State Transit Assistance (STA) funds for the 2003/04 FY. 8/22/03, File 1370.
- \* H. Jeff Morales, Director, Caltrans - Memorandum to Caltrans employees providing a budget update and a list of questions and answers concerning the layoff process. 8/29/03, File 260.

- \* I. Letter from the Nevada County Board of Supervisors to Caltrans District 3 Director, Jody Lonergan - Request for traffic safety improvements on Highway 49 at La Barr Meadows Road. 9/5/03, File 1200.4.
- \* Copies of these items are included in the agenda packet. Copies of correspondence not included in the agenda packet will be provided on request.
- 3. Legislative Update.
- 4. Executive Director's Report.
- 5. Eastern Nevada County Triennial Performance Audit Status: Report by Alex Terrazas, Assistant to the Manager of the Town of Truckee.
- 6. Caltrans District 3.
  - A. Project Status Report: Tom Brannon, Caltrans Project Manager for Nevada County.
  - B. SR 49 at La Barr Meadows Road Update: Robert Peterson, Caltrans Traffic Safety Engineer.
  - C. Update on the SR 174 Transportation Concept Report: Marlon Flournoy, Caltrans Transportation Planner.

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, members of the Commission, a staff member, or an interested party requests that a specific item be removed.

- 7. NCTC Minutes: August 20, 2003.

Recommendation: Approve Minutes.

- 8. 2003/04 FY State Transit Assistance Apportionments: The attached table has been prepared by staff based on the State Controller's revised estimate of State Transit Assistance funds for 2003/04 FY.

Recommendation: Adopt the updated apportionment table as a basis for allocation from the State Transit Assistance Fund for 2003/04 FY.

- 9. 2003/04 Nevada County Transportation Capital Improvement Program: See attached staff report. (The CIP is included only in Commissioner's packets).

Recommendation: Authorize staff to include the 2003/04 CIP into the RTIP.

ACTION ITEMS:

- 10. Allocation Request from Grass Valley: Through the adoption of Resolution 03-45, Grass Valley is requesting an allocation of \$216,114 from the Local Transportation Fund for transit and paratransit services for FY 2003/04.

Action Requested: Adopt Resolution 03-20.

11. Allocation Request from Nevada City: Through the adoption of Resolution 2003-26 and Resolution 2003-27, Nevada City is requesting an allocation of \$54,569 from the Local Transportation Fund for transit and paratransit services for FY 2003/04.

Action Requested: Adopt Resolution 03-21.

12. Amendment I to the 2003/04 Overall Work Program: See attached staff report.

Action Requested: Adopt Resolution 03-22.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda which are of interest to the public and are within the jurisdiction of the Commission, provided that no action shall be taken unless otherwise authorized by Section 54954.2 of the Ralph M. Brown Act.

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT MEETING:

ADJOURNMENT OF MEETING:

This agenda was posted on or before September 12, 2003 at the Eric Rood Administrative Center, the Town of Truckee Administrative Center, and City Halls of Grass Valley and Nevada City.

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## PERSONS DESIRING TO ADDRESS THE COMMISSION

## PUBLIC COMMENT

AGENDA ITEMS:

The Commission may allow members of the public to address the Nevada County Transportation Commission on items appearing on the agenda, if the Commission determines that there is time available. In the interest of time, the Commission may limit the length of any such comment or input.

ITEMS NOT ON THE AGENDA:

Members of the public shall be allowed to address the Nevada County Transportation Commission on items not appearing on the agenda which are of interest to the public and are within the subject matter jurisdiction of the Commission, provided that no action shall be taken, unless otherwise

authorized by Section 54954.2(b) of the Ralph M. Brown Act. The following procedures shall be in effect with regard to the public's exercise of this right:

1. The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Commission meeting.
2. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated on a basis of the order of requests received. Not all members may be allowed to speak if the total time allocated expires.

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## **PUBLIC HEARINGS**

All members of the public shall be allowed to address the Commission as to any item which is noticed on the Commission's agenda as a public hearing. The Commission may limit any person's input to not less than 5 minutes. Any person may provide the Commission with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Ten copies of written statements shall be submitted to the Commission's administrative assistant (preferably in advance) to allow for distribution to the Commission and staff.

Copies of the agenda, correspondence and reports may be obtained from the Commission's staff at a cost of \$0.10 (ten cents) per page, plus the cost of postage.

An interpreter for the hearing impaired, as well as, other special accommodations may be made upon request to the administrative assistant of the Commission 72 hours in advance of the NCTC meeting.

For further information, please contact:

Nevada County Transportation Commission 101 Providence Mine Road, Suite 102 Nevada City, CA 95959 Phone: (530) 265-3202
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